

*Manordale is a fragrance-free environment. If you are entering our building, please ensure you are not wearing any scented products. Thank you for your cooperation.*

Good Evening Manordale Families,

Welcome to a new school year at Manordale Public School. We are very much looking forward to welcoming our students back from summer vacation on September 2. Included in this newsletter is some very important information so please review carefully prior to September 2. As always, if you have any questions, please do not hesitate to reach out to myself, Principal at Manordale [Lisa.Langill@ocdsb.ca](mailto:Lisa.Langill@ocdsb.ca) or to our wonderful new Vice-Principal, [Christol.Barrett@ocdsb.ca](mailto:Christol.Barrett@ocdsb.ca).

**School Arrival Times:** 8:20 am-8:35 am

**School Day:** 8:35 am-3:05 pm

**Dismissal Time:** 3:05 p.m.

### **Classes:**

An email was sent to all families on August 27 with information about student homerooms to help make Tuesday morning arrivals more efficient. If you did not receive this email, please contact Principal Langill or Vice Principal Barrett via email. The following are our classes and staff for 2025-2026:

Kinder Alligators: Ms. Lyons (Teacher), Ms. Timlin (ECE AM), Ms. Soheila (ECE PM)

Kinder Bears: Ms. Black (Teacher), Ms. Beaton (ECE AM), Mr. Cline (ECE PM)

EF1: Mme. Richardson

R1: Ms. Weber

EF2: Mme. France

R2: Ms. McCauley

R23: Ms. Chapman

EF34: Mme. Perrin

R34: Ms. Kaur

EF45: Mme. Rezagui

R45: Ms. Daisy

R56: Ms. McEachen

EF6: Mme. Laurin

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**Non-Homeroom Staff:**

Mr. Yachnin- Kinder A/B coverage, EF1 Math, EF2 Math/Eng, Music R2, R23, R34, R45, R56, EF6

Ms. Merz- EF45 Eng/Math; EF6 Eng/Math

Ms. Issa- Librarian

**Core French:**

R1- Mme. Richardson

R2- Mme. France

R23- Mme. Laurin

R34- Mme. Laurin

R45- Mme. Perrin

R56- Mme. Rezagui

**Our Support Team:**

ESL Lead: Ms. Norman

ESL/EF34 Eng/Math: Ms. Khan

LRT/VP: Ms. Barrett

LST: Ms. Dolan

EA: Ms. Zafiri

EA: Ms. Roberts

EA: Ms. Allen

EA: Ms. Arnoczki

**Office Staff:**

Office Administrator: Ms. Gemma

Office Admin. Assistant: Ms. Janet

LunchTime Monitors: Ms. Shehla and Ms. Mounia

Breakfast Monitor/Coordinator: Ms. Hollie

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### **School Arrival and Kiss and Ride Procedure:**



The "Kiss and Ride" is a designated drop-off area where parents can safely and quickly drop off their children at school without leaving their vehicles.



To ensure a smooth and efficient process, please have your child ready to exit the car with their belongings as you approach the drop-off zone. Pull forward as far as possible, remain in your vehicle, and allow staff to assist your child if needed. For safety

reasons, children are to exit on the passenger side only. Please do not park or leave your vehicle in the Kiss and Ride lane. Your cooperation helps keep traffic moving and ensures a safe arrival for all students.

If you are parking and getting out of your vehicle, please do so in designated areas on the street away from the Kiss and Ride zone. As well, it is essential that Carola street be treated as a one-way from 8:15-8:45 and 2:45-3:15. Children will be prohibited from exiting vehicles stopping on the opposite side of the school due to safety concerns. Please note U-turns are not allowed on Carola street; therefore, Carola is to be treated as a one-way with no turning onto Carola from Knoxdale.

### **Looking For Volunteers!!**

We are transitioning our Friday breakfast program to a sit-down meal for students. Our goal is to provide a hot, sit-down breakfast at the end of each month. To support this shift from the Friday snack bin, we are looking for two volunteers to assist with food preparation, set-up, supervision, and clean-up. Volunteer hours are 7:45 a.m. to 9:15 a.m. If you are interested, please contact Principal Langill or Vice-Principal Barrett.



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### Arrival Map:



### Dismissal Map:





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## **First Day of School: September 2**

- Students arrive between 8:20-8:35 and make their way to the appropriate area of the yard to meet their teacher.
- Grade 1-6 students enter the school yard through the gate in our south parking lot or from the pathway behind the school
- JK/SK students enter through the gate in our south parking lot and are greeted by a member of our Kindergarten team who will guide them through the Kindergarten gate to our Kindergarten yard
- Kindergarten staff will support students finding their correct class (Kinder A or Kinder B)
- Students in EF1, EF2, EF34, R1, R2, R23 will meet their teacher in the south paved area by the Primary Door Entrance
- Students in EF45, EF6, R34, R45, R56 will meet their teacher in the back of the school by the Junior Door Entrance

## **Lunches/Snacks:**

Please ensure to pack healthy snacks and lunch items for your child. Large bags of chips and/or candy, cans of pop and energy drinks are not to be consumed at school and will be sent back home. Further, all items are required to be peanut/nut free due to allergies of staff and students.



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## **What to Bring Day One**

Water Bottle

Lunch and snacks for two nutrition breaks

Indoor shoes

School Supplies appropriate for each Grade level (OCDSB website)

A Smile!

## **Nutrition Breaks and Recess:**

Grade 4-6 recesses:

10:35-10:55

1:20-1:45

Grade 1-3 recesses:

10:55-11:20

1:45-2:05

Grade 4-6 Nutrition Breaks:

10:55-11:20

1:45-2:05

Grade 1-3 Nutrition Breaks:

10:35-10:55

1:20-1:45



## **School Communication:**

**Each Sunday at 2:00 p.m.**, families will receive a weekly Manordale Newsletter created by administration, Principal Langill and Vice-Principal Barrett. This is to share all things Manordale that occurred during the week, upcoming events and important reminders.

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### **Donations Needed for Recess Cart:**

We are introducing a recess cart for students to have access to blankets for sitting, games for playing and puzzles. This cart will be brought out for both Gr 4-6 and 1-3 recesses and will provide an opportunity for children to engage in cooperative play. If you have any games (simple, easy to play with all pieces), card games such as U-no (favourite at Manordale!) and/or puzzles you wish to donate please bring them to our office. Much appreciated!



### **Volunteering:**

At Manordale, we truly value and appreciate our volunteers! We believe that strong partnerships with parents and families play a vital role in creating a positive and supportive learning environment for our students. Whether you're joining us on field trips, helping in the classroom, or assisting in other ways, your involvement makes a meaningful difference.



**Please note that, as part of a new procedure, anyone wishing to volunteer—whether for field trips, driving, or classroom support—must first complete the required forms (attached to this email) and receive approval from the principal.**

Completed forms can be submitted via email to [lisa.langill@ocdsb.ca](mailto:lisa.langill@ocdsb.ca) or dropped off in person at the school office. If you need printed copies of the forms, we're happy to provide them upon request. Thank you for your support and partnership!

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## Children with Medical Concerns:

If your child has a serious medical condition, please ensure that you have communicated this with the main office and your child's teacher. In addition, **each year, a new plan of care must be filled out** for students with serious medical conditions and/or life threatening allergies.



If this applies to your child, we would ask that you please **fill out the form below by Friday, September 5th.**

## [Plan of Care for Students with Serious or Life Threatening Medical Conditions](#)

If your child requires medication at school, the following form must also be filled out.

## [Handling of Medication for Students](#)

Kindly,

Lisa Langill, Principal and  
Christol Barrett, Vice-Principal  
Manordale Public School

